



2450 E. River Rd  
Tucson AZ 85718  
Ph: (520)795-7750  
Fax: (520)320-2155

#### **Abraham Jacob, MD/Cancellation Policy**

Thank you for choosing the Center for Neurosciences, we welcome you to our practice. Please make note of our office policy that if you are not able to attend your appointment with Dr. Jacob, **make sure you cancel your appointment at least 72 hours before your set appointment time**. This will allow us the opportunity to call other patients that are waiting to see Dr. Jacob.

We will always attempt to accommodate changes within your schedule with proper notice.

It is important to attend your scheduled appointments to ensure treatment plans are optimal. Dr. Jacob will always ask for your input when making a plan for the next follow-up appointment.

Please make sure to follow up within the agreed upon timeframe to avoid interruption in your medical care.

Dr. Jacob is unable to renew prescription refill requests unless you attend appointments.

Please be aware that if you miss 2 appointments without proper notice, or cancel in less than 72 hours of an appointment, Dr. Jacob may not offer you any additional appointments.

*We sincerely appreciate your efforts in following our office policy*

Thank you.

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Patient Name

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Date of Birth

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Signature

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Date